

Atlantic Regional Local Human Rights Committee
Draft 1/28/2013 Minutes

- I. ***Date of Meeting:*** January 28, 2013
- II. ***Members Present:*** Chair; Karen Etheridge, Vice Chair; Dr. Carlenia Jackie Jackson-Burton, Marilyn Copeland
- III. ***Others Members Present:*** Reginald Daye, Regional Advocate; Sara Goddard, Divine Behavioral Services; Tracey Jarvis, Superior Community Services; Renna Ebron, New Hope Family & Youth Services; Tyrone Melvin Jr., Pathways Developmental Service; Sharon Davis, Maxine Davis, Harmony House; Richard Mason, PaTina Sharpe-Graves, Oasis Counseling Center; Adrienne Sears, F.A.C.E.S. Community Services; Joann Reinhold, F.A.C.E.S. Community Services; Renata Brown, The Ark Group LLC; Maysunn Moses-Walker, Peaceful Surroundings LLC., Vimal Amin, Divine Amin
- IV. ***Meeting called to order*** at 9:50 am by committee ,Vice Chair; Dr. Carlenia Jackie Jackson-Burton. Committee member Marilyn Copeland was present during the meeting call to order. The two committee members functioned as a two member subcommittee until Quorum was established @ 10:15am when committee member Karen Etheridge arrived. The meeting was held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321.
- V. ***Adoption of Agenda:*** The LHRC voted to adopt the meeting agenda.
- VI. ***Approval of Minutes:*** The LHRC motioned, voted, and adopted the draft minutes submitted from the previous meeting on 12-03-12.
- VII. ***Old Business:*** No old business was addressed.
- VIII. ***New Business:*** Mr. Daye advised providers to review their Human Rights Policies to ensure that if any types of restraints are being utilized within the program that your Policies are in compliance with your practices. Restraints also include medical restraints to include helmets, mitts, waist belts or bed rails. If you are unclear, reference the restraints section in the regulations.

December 3, 2012

Page (2)

Mr. Daye informed providers that in the near future providers will submit all quarterly reports, annual reports and incident reports electronically. This process will begin around the middle of May, providers should continue to check their emails regularly for more information.

The Atlantic Regional committee members developed the schedule of meetings for 2013. The meeting schedule will be as follows: April 22, July 22, and October 28

IX. **Financial Report: (Provider information only)** No Financial Report was given

X. **Provider Reports:** Each provider present presented their 2012 annual report to the committee.

Divine Behavioral Services- was present but had to leave due to the delay in the start of the meeting. Providers quarterly and annual report will be presented in the next meeting

***Notified committee of addition of “Life Day Treatment” service to already licensed program**

of Clients served: 60

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Divine House, LLC:

of Clients served: 5

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

F.A.C.E.S. Community Services:

of Clients served: 44

Serious Incidents: 0

Allegations of Abuse: **0**

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Harmony House:

of Clients served: 3

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

New Hope Family & Youth Relations, Inc.:

of Clients served: 25

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Oasis Counseling Center:

of Clients served: 20

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: Yes – new service indicated above

Open Hearts Services, LLC:

***Provider was absent during 3rd quarterly. Provider will present their 3rd quarterly report at the next meeting.**

of Clients served: 3

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: 0

Are there any Additional Services: 0

Pathways Developmental Services, Inc.:

of Clients served: 67

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Peaceful Surrounding, LLC:

***Provider was absent from the 3rd quarterly meeting and presented the 3rd quarter annual report during this meeting. There were no changes.**

of Clients served: 5

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: No

Are there any Program Changes: No

Are there any Additional Services: No

The Arkk Group, LLC:

of Clients served: 18 (Community Based Day Support: 7; Residential Group Home: 12)

Serious Incidents: 0

Allegations of Abuse: No

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Superior Community Services, LLC:

of Clients served: 4

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

XI. ***Public Comment Period:*** There were no individuals who wished to address the committee during the public comment period.

XII. ***Future Meeting Location and Schedule:*** The committee members established the following dates for future meetings--

Scheduled Meetings for 2013:

- a. ***4/22/2013 @ 9:00am*** at F.A.C.E.S. Community Services located at 3500 Tejo Lane, Chesapeake, VA 23321 757-478-8814
- b. ***7/22/2013 @ 9:00am*** at F.A.C.E.S. Community Services located at 3500 Tejo Lane, Chesapeake, VA 23321 757-478-8814
- c. ***10/28/2013 @ 9:00am*** at F.A.C.E.S. Community Services located at 3500 Tejo Lane, Chesapeake, VA 23321 757-478-8814

XIII. ***Closed Session:*** 2.2-3711A (Entered Closed Session) No closed session.

XIV. ***Adjournment:*** Meeting was adjourned at 11:30 am.